



TO	All BCMA Members	ARTICLE	16.5
FROM	BCMA Election Committee	PAGE	1
SUBJECT	2025-2027 Election Process	DATE	6.15.2025

This document is prepared to guide members with regards to the upcoming 2025 BCMA Elections.
Page 2 lists the names and numbers of the BCMA branches and chapters.

Please follow these guidelines and do not hesitate to contact us should you require any assistance. The procedure is geared towards an electronic process but members may choose to print and fill in by hand if they wish. If you require assistance please contact election2025@thebcma.com. **PLEASE REMEMBER TO ONLY SEND IN INDIVIDUAL NOMINATIONS, NO GROUP NOMINATIONS.**

- 1) **Nomination Form M37**: The nominee (person running for election) fills up his/her section of the form;
- 2) **Confidentiality Agreement Form M15**;
- 3) **Oath of Office Form M39**;
- 4) **Personal Profile Form M38**;
- 5) After completing his/her section of the above four forms, the nominee forwards it to his/her first nominator/witness to complete all forms;
- 6) The first nominator returns the form back to the nominee after completing;
- 7) The nominee forwards the returned forms to the second nominator;
- 8) The second nominator completes his/her section and returns it back to the nominee;
- 9) The nominee shall check for accuracy and ensure that ALL fields of all forms have been completed;
- 10) The nominee shall **Print to PDF** pages 7-10 of the completed forms and name the file as [Branch/Chapter number - Name of nominee]. For example, file name **24 Mohammed Ali** will be for Mohammed Ali of Abbotsford;
- 11) Email the fully completed forms to election2025@thebcma.com. The subject line of your email shall be the same as the file name e.g. **24 Mohammed Ali**. Please ensure to copy both nominators or witnesses when emailing;
- 12) Steps 10 and 11 above also applies to those who have filled out on paper rather than online. Please scan pages 7-10 in above order, name and email as described above;

The nomination deadline is 5pm August 3, 2025, as stated at the bottom of the Nomination Form (Form M37)

Notes:

- a) There is no objection if a nominator starts the above process instead of a nominee;
- b) All completed forms shall be emailed only to election2025@thebcma.com;
- c) If you have misplaced your membership card or unsure of your member number, please email member@thebcma.com ;
- d) See Page 4 -5 for election dates.



<i>TO</i>	All BCMA Members	<i>ARTICLE</i>	16.5
<i>FROM</i>	BCMA Election Committee	<i>PAGE</i>	2
<i>SUBJECT</i>	2025 – 2027 Election Process	<i>DATE</i>	6.15.2025

Location	Branch/Chapter	Number
Abbotsford	--	24
Burnaby		
Men	Branch	19
Women	Branch	29
Castlegar	--	42
Chilliwack		
Men	Chapter	25
Women	--	
Delta		
Men	Branch	38
Women	--	--
Kelowna		
Men	Chapter	22
Women	--	34
Kitimat		
Men	Chapter	47
Women	--	--
Nanaimo		
Men	--	23
Women	--	35
Northshore		
Men	--	18
Women	--	
Penticton		
Men	--	--
Women	--	--

Location	Branch/Chapter	Number
Prince George		
Men	Branch	26
Women	--	
Richmond		
Men	Branch	16
Women	Branch	31
Surrey East		
Men	Branch	17
Women	Branch	28
Surrey Delta		
Men	Branch	14
Women	Chapter	30
Vancouver		
Men	Branch	15
Women	Chapter	37
Victoria		
Men	Branch	20
Women	Chapter	32
Westshore		
Men	Chapter	45
Women	--	--

The B.C. Muslim Association
12300 Blundell Road
Richmond BC V6W 1B3



Telephone 6042702522
Facsimile 6042449750
www.thebcma.com

<i>TO</i>	All BCMA Members	<i>ARTICLE</i>	16.5
<i>FROM</i>	BCMA Election Committee	<i>PAGE</i>	3
<i>SUBJECT</i>	2025 – 2027 Election Process	<i>DATE</i>	6.15.2025

Election Committee Members

Chairperson **Br. Noureldaim Ahmed**

Secretary **Br. Khalid Sheergar**

Member **Br. Naushad Ahmed**

Member **Sr. Sufiya Dean**

Contact election2025@thebcma.com



2025 ELECTION/RENEWAL MEMBERSHIP CUT OFF DATES – For Both Men and Women

BURNABY

Election Date: September 14, 2025 from 10:00 AM to 1:00 PM in Burnaby

New Member: See section 4.11(C)

Membership Renewal Cut off Date: August 30, 2025

VANCOUVER

Election Date: September 21, 2025 from 10:00am to 1:00pm in Vancouver

New Member: See section 4.11(C)

Membership Renewal Cut off Date: September 6, 2025

RICHMOND

Election Date: September 28, 2025 from 10:00am to 1:00pm in Richmond

New Member: See section 4.11(C)

Membership Renewal Cut off Date: September 13, 2025

SURREY-DELTA

Election Date: October 5, 2025 from 10:00am to 4:00pm in Surrey Delta

New Member: See section 4.11(C)

Membership Renewal Cut off Date: September 20, 2025

SURREY EAST

Election Date: October 12, 2025 from 10:00am to 1:00pm in Surrey East

New Member: See section 4.11(C)

Membership Renewal Cut off Date: September 27, 2025

VICTORIA

Election Date: October 19, 2025 from 10:00am to 12:00pm in Victoria

New Member: See section 4.11(C)

Membership Renewal Cut off Date: October 4, 2025

WESTSHORE

Election Date: October 19, 2025 from 1:00pm to 3:00pm in Westshore

New Member: See section 4.11(C)

Membership Renewal Cut off Date: October 4, 2025



DELTA

Election Date: October 26, 2025 from 10:00am to 1:00pm in Delta

New Member: See section 4.11(C)

Membership Renewal Cut off Date: October 11, 2025

KELOWNA

Election Date: November 2, 2025 from 10:00am to 1:00pm in Kelowna

New Member: See section 4.11(C)

Membership Renewal Cut off Date: October 18, 2025

CHILLIWACK

Election Date: November 9, 2025 from 10:00am to 1:00pm in Chilliwack

New Member: See section 4.11(C)

Membership Renewal Cut off Date: October 25, 2025

PRINCE GEORGE

Election Date: November 16, 2025 from 10:00am to 12:00pm in Prince George

New Member: See section 4.11(C)

Membership Renewal Cut off Date: November 1, 2025



CODE OF CONDUCT

BCMA management committees shall ensure that the conditions stated below are adhered to at all times. and appropriate action is taken with those who choose to violate it. This code of conduct sets out, in general terms, the standard of behavior that is expected of all B.C. Muslim Association (BCMA) members and non-members.

- ⌚ The BCMA is committed to providing and maintaining an Islamic environment where all individuals are treated with dignity and respect. This document outlines specific guidelines for the behavior that is expected of all BCMA officials, members and non-members. Requirements:**
- ⌚ During the course of all BCMA activities, events and operation; parties mentioned above shall conduct themselves at all times in a dignified and responsible manner**
- ⌚ They shall refrain from comments or actions that are disrespectful, offensive, abusive, racist or sexist**
- ⌚ Behavior that constitutes harassment or abuse (as defined by Canadian Human Rights governing bodies) will not be tolerated by the BCMA under any circumstances**
- ⌚ No one shall threaten, defame, defraud, degrade, victimize or intimidate an individual or group of individuals for any reason; including on the basis of age, gender, disability, ethnicity, race or religion; or to incite or encourage anyone else to do so**
- ⌚ Members shall avoid behavior that brings the BCMA or the name of Islam into disrespect or endangers the safety of others**
- ⌚ BCMA members shall at all times adhere to the constitution, bylaws, policies, guidelines and the code of conduct consequences: Failure to comply with this code of conduct shall result in disciplinary action in accordance with the bylaws and guidelines of BCMA. Such action will result in the member losing the privileges that come with membership in the BCMA including the opportunity to participate in BCMA activities.**



NOMINATION FORM

ELECTION 2025

Branch/Chapter Name:

Number:

Term: 2025-2027

THE UNDERSIGNED NOMINATE

Last Name:	First:	Middle:
**** Full legal name only ****		
Residential Address #:	Street:	City: Postal Code:
Phone #: (Home):	(Work):	(Cell):
E-mail Address:		

DECLARATION of NOMINEE

I declare that I

- a) am a practicing Sunni Muslim
- b) understand the Constitution of **THE B.C. MUSLIM ASSOCIATION** and its **PURPOSES, CREED and PREAMBLE**
- c) am a member in good standing as per THE B.C. MUSLIM ASSOCIATION CONSTITUTION and am eligible to be nominated as per clauses 5.5 or 12.4 and 5.6 or 12.5 and, if required, clause 7.10 and 7.11.
- d) am not an **EXECUTIVE, OFFICIAL, OFFICER, or MANAGEMENT** of another Muslim Organization: *If you are please provide the name of that organization:* _____
- e) am forty (40) years of age or under to meet the qualifications for **YOUTH DIRECTOR** (YOUR AGE: _____).

Signature:		Date: _____, 2025. Membership # _____
**** Signed in front of NOMINATORS ****		

Also **PERSONAL PROFILE, OATH of OFFICE and CONFIDENTIALITY AGREEMENT** must be **COMPLETED** with this Nomination

Must be **NOMINATED** by two members of The B.C. Muslim Association in good standing

Last Name:	First:	Middle:
****Full legal name only ****		

Address : _____ City: _____

Phone # : _____ E-mail Address: _____

Signature: _____ Date: _____, 2025. Membership #: _____

Last Name:	First:	Middle:
**** Full legal name only ****		

Address: _____ City: _____

Phone # : _____ E-mail address: _____

Signature: _____ Date: _____, 2025. Membership #: _____

ALL FIELDS must be completed BEFORE SUBMITTING. INCOMPLETE FORMS WILL NOT BE CONSIDERED

Nomination is open from July 2, 2025 until 5 PM August 3, 2025. Email only to election2025@thebcma.com

Form M37



CONFIDENTIALITY AGREEMENT

Election 2025

Upon taking OFFICE and/or serving as a BOARD/COMMITTEE member

I, _____ BCMA Member # _____
(Print Full LEGAL Name)

Agree that during my term of office in the B C Muslim Association as an Official, I shall adhere strictly to and abide by the following terms and conditions:

1. I acknowledge that I have been advised that all information and documents that I may have knowledge of or access to through my term of office with The BC Muslim Association are strictly confidential.

2. I further undertake and agree at all times to treat as confidential all information acquired through my term of office, and not to disclose same except as authorized in the course of my term of office. I acknowledge that such information is not to be altered, copied, interfered with or destroyed, except upon authorization and in accordance with the policy of The B C Muslim Association. I will not discuss such information with any party, nor will I participate in or permit the release, publication or disclosure of such information, nor will I copy, distribute, or disseminate such information, except as authorized in the course of my term of office or by law.

3. I understand that this agreement and undertaking includes:

(a) Never discussing Minutes, Letters or any other matters or any details thereof with anyone other than the Executives or Branch / Chapter officials directly concerned;

(b) Ensuring that disclosures of information are made only to persons entitled to that information;

(c) Ensuring that confidential or personal matters concerning salaried employees are not divulged or discussed unnecessarily with other members.

4. I understand and acknowledge that, as an Official of the BC Muslim Association I am required to honor and be bound by those provisions in the same manner, even after I have completed my term of office.

5. I understand that compliance with the confidentiality requirements of the BCMA is a required criterion for my term of office and that failure to comply will result in my suspension and or expulsion from THE BC Muslim Association.

6. Upon request by the BC Muslim Association, I shall forthwith hand over all documents in my possession relating to the position occupied at said time. I shall bear any and all costs related to not fulfilling this requirement.

Applicant's Signature: _____ Date: _____

Email Address: _____ Telephone: _____

Witness by: _____ Sign _____ Member # _____



OATH OF OFFICE

Please complete the following upon taking office and/or serving as a BCMA Committee or Board member.

I, _____, Membership # _____,
(Print Full LEGAL Name)

do hereby solemnly declare in the name of Allah that I will:

(i) Adhere to Islamic Principles at all times;

(ii) Discharge the duties diligently assigned to my office;

(iii) Act honestly and impartially at all times;

(iv) Not do anything in the name of the BC Muslim Association (BCMA) directly or indirectly for personal gain or to enhance the interest of my families, associates and or friends;

(v) Not associate with any apostate(s) or an apostolically movement;

(vi) Act at all times in accordance with the Constitution and By-laws of the Association;

(vii) Acknowledge that all documents acquired during my term of office belong to the BCMA and will upon request be returned forthwith. I shall bear any and all costs related to not fulfilling this requirement;

(viii) If during my term of office, BCMA is named a defendant in any legal actions I commence against it, it is clearly understood that I have immediately vacated my office and all rights and privileges associated with being a member cease until reinstated at the discretion of the BCMA.

Signed: _____

Dated: _____

Witnesses: 1. Name: _____ Sign _____ Member # _____
(Print Full LEGAL Name)

2. Name: _____ Sign _____ Member # _____
(Print Full LEGAL Name)



PERSONAL PROFILE FORM

Election 2025

Last Name: _____ First: _____ Middle: _____
E-mail Address: _____

Personal Profile Summary (Please summarize your profile-short 3 lines. Use back of page if necessary)

1. Skills/Knowledge:

2. Visions for BCMA/Branch/Chapter:

3. **This section to BE COMPLETED if you are seeking the position as YOUTH DIRECTOR in Branch/Chapter**
I am seeking the position as YOUTH DIRECTOR and I am 40 years of age or under and my vision for the YOUTH is:

Signature Date , 2025 Member Number

NOMINATION FORM, PERSONAL PROFILE FORM, OATH OF OFFICE & CONFIDENTIALITY AGREEMENT to be submitted together. The Election Committee reserves the right to publicize above information to members for election purposes.

Form M38